



**Vendor Payments
Authorization for Automatic EFT Payments**

VENDOR INFORMATION

Vendor Name		Coleman Oil Company Vendor Number	
Address	City	State	Zip
Accounting/EFT Contact Name	Telephone	Fax	
IRS Taxpayer ID (FEIN)	E-mail Address for Payment Advice		

The above named Vendor, authorizes Coleman Oil Company to originate Automated Clearing House electronic funds transfers (EFT) credit and debit entries to Vendor's account, as indicated below, for payment or refunds of goods and/or services.

BANKING INFORMATION

Bank Name	Bank Routing Number	Bank Account Number	
Address	City	State	Zip
Phone	Bank Contact	Bank Account Type Checking Savings	

Payments made through Vendor EFT are initiated by Coleman Oil Company on Thursdays for deposit on Fridays for all invoices due through the following Thursday. Proper payment is dependent on the timely receipt of invoices. Please have all invoices due to Coleman Oil by Thursday at noon to insure proper payments. If payment date falls on a holiday, funds will be deposited the following business day. Other arrangements are available and must be made in writing and agreed to by both parties.

This agreement shall remain in affect until Coleman Oil Company is notified in writing of cancellation.

VENDOR AUTHORIZATION

Authorized Name	Authorized Signature	Title	Date

Please return this form along with a copy of a void check or bank letter to:

E-mail: ACH@Colemanoil.com
Fax: 208-799-2008

For Coleman Oil Company Internal Use

Date Received	Employee Signature
Date Suspended	Employee Signature